



## Water Use Permit Renewal Application

- If your water use permit is not renewed, any use of water in excess of 25,000 gallons per day after the permit expires will be a violation of state law.
- Please complete a separate renewal application for each permit that must be renewed.
- For technical questions regarding water use permitting and reporting, please contact: Michael Anderson at 515.725.0336  
For all other water use questions, contact: Charlotte Henderson at 515.725.0341
- For more information regarding the DNR Water Allocation Program, please visit:

[www.iowadnr.gov/water/wse/allocation.html](http://www.iowadnr.gov/water/wse/allocation.html)

- Mail the completed and signed application to:  
Charlotte Lafargue Henderson  
IDNR Water Supply Engineering Section  
401 SW 7<sup>th</sup> Street, Suite M  
Des Moines, IA 50309-4611

**NOTE:**

- **Water use permits will not be renewed until the annual water use reports for previous years have been submitted.**  
If you have not submitted the reports, please send them to avoid a delay in processing this application.
- If you wish to **TRANSFER** or **TERMINATE** the water use permit, please contact the department for the corresponding request form.

Beginning July 1, 2009 the following Water Use Permit fees are in effect:

- \$0 to renew an existing permit, with **no** changes in the authorized permit conditions
- \$0 to modify an existing permit, where water will **not** be withdrawn from a new source and the amount or rate of water withdrawn or diverted from a source will **not** increase
- \$350 to modify an existing permit to either add a new source or increase the amount or rate of water withdrawn or diverted from a source or sources
- \$350 to apply for a new permit to withdraw or divert water

[ Iowa Code chapter 455B.265 and Iowa Administrative Code chapter 567--50.4(2) ]

**GENERAL WATER USE PERMIT INFORMATION**

If you wish to renew the permit, complete the GENERAL WATER USE PERMIT INFORMATION and WATER USE SUMMARY sections. Provide current permittee and property owner information. Then follow the appropriate instructions for either section A or section B (below).

Permit number (please print legibly or type):	___	___	___	___	___	Expiration date:
Permit is/will be issued to:			Property owned by:			
Name / Entity			Name / Entity			
Address			Address			

**WATER USE SUMMARY**

Complete this section based on current or currently permitted water use, whichever is accurate. Refer to your permit and attach additional pages if necessary.

Water withdrawal site(s):	Quarter	Section	Township	Range	County
Water use location(s):	Quarter	Section	Township	Range	County
Water Source Type:		Groundwater			Surface Water
Number of withdrawal points/intakes:					
Water source(s):		Aquifer name(s)			Surface water body name(s)
Total annual water use amount listed on permit:		<input type="checkbox"/> acre-feet <input type="checkbox"/> gallons			<input type="checkbox"/> acre-feet <input type="checkbox"/> gallons
Purpose(s) water used for (check all that apply):					
<input type="checkbox"/> Municipal / Public <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Recreational <input type="checkbox"/> Quarry operations					
<input type="checkbox"/> Irrigation    Total number of acres irrigated: <input type="checkbox"/> Other (indicate purpose):					
Crop type(s) / irrigation purpose(s):					

**SECTION A: Water Use Permit Renewal**

If conditions (e.g., number and location of wells, pumping rate, requested water allocation) have **not** changed from those described on your current permit, check the box below and return this signed form to the DNR.

☐ **Please RENEW the water use permit WITHOUT changes.**

**SECTION B: Water Use Permit Modification**

If conditions (e.g., number and location of wells, pumping rate, requested water allocation) have changed from those described on your current permit, check the box below and return this signed form to the DNR. The department will send you the appropriate form for requesting a simultaneous modification and renewal.

☐ **Please send me the necessary form so that I can indicate the changes that need to be made in the water use permit, which must be simultaneously RENEWED and MODIFIED.**

Permittee / authorized representative: \_\_\_\_\_ Telephone number: \_\_\_\_\_  
(Please print or type.)

E-mail: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_